**Simpson Elementary School**

**PTA Board Meeting Minutes**

**Friday, November 5, 2021**

**Members Present:**

Liz Dunn, Dana Zamuel, Katie Berrigan, Lauren Forester, Dana Zamuel, Christina DelGaudio

**Absent:**

Samantha Morgan, Heidi Blue, Megan Skurski, Dr. Connery, Beth Goldstein, Sara Wiggins

**Call to Order:**

Liz Dunn, PTA Co-President, called the meeting to order at 9:50 a.m.

**Approved October 2021 General Meeting minutes**

**Treasurers Report: Lauren Forester**

-Updated Budget vs Actual Statement YTD available

-Charleston gift wrap money still coming in

-We are showing a large profit this year due to not hosting events. We need to spend money.

**Academics/Arts: Beth Goldstein (absent presented by Liz Dunn)**

-no update

**Communications/Publications: Megan Skurski (absent presented by Liz Dunn)**

-no update

**Family/Community Outreach: Christina DelGaudio**

-working on Starry Starry Night

**Finance: Samantha Morgan (absent presented by Liz Dunn)**

-One order was not turned in by the deadline or was not included in the orders. Following up on this situation

**Health/Environment: Sara Wiggins** **(absent presented by Liz Dunn)**

-no update

**Staff/Student Services: Heidi Blue (absent presented by Liz Dunn)**

-no update

**PTA Business: Liz Dunn**

-Classroom Coordinator Training- There will be 2 training classes. Dr. Connery wants to make sure that the class parties are equitable. Some classes in the past have had very little versus other classes having elaborate crafts. Hoping the coordinators can begin to work together so no class is left out.

-Institutional Funds update- We will be providing $125 for each new teacher and $100 to existing teachers to spend in their classrooms. Tori Hammett will be collecting receipts from the teachers, and we will write one check to reimburse the school for these purchases.

-Virtual paint night will take place and the artist will be $300. Sign-up to come this week

-The Care Team is working to provide help and assistance to families during the holidays. Planning and organization are underway.

-Yearbook cover is done and submitted. We sold 100 baby ads to date, and we only need to sell 80 more yearbooks to meet our budgeted yearbook sales.

-Hoping in the spring we may be able to have Starburst and potentially a large outdoor family festival. To be discussed with Dr. Connery.

**Next Meeting December 3rd**

**ADJOURNMENT** Lizz Dunn adjourned the meeting at 10:15 a.m.